

# 廠 商 委 託 授 權 書

## Letter of authorization

茲授權本公司（商號或法人）所屬員工 <sup>先生</sup> <sub>小姐</sub> 代表本公司（商號或法人）出席 貴署「2025 年荷蘭地區臺灣旅遊行銷宣傳案」之開標/評選/議價會議，該員在開標/評選/議價會議中所做之任何承諾或簽認事項直接對本公司（商號或法人）發生效力，本公司（商號或法人）均予以承受，並經本公司（商號或法人）確認被授權人之下列簽樣真實無誤。

We hereby authorize the staff of our company (company or legal person), \_\_\_\_\_, to represent our company (company or legal person) attending the conferences of tender opening/evaluation/price negotiation for the project of "2025 Taiwan Tourism promotional project in the Netherlands market". Any commitment or signature made by this staff in the conferences of tender opening/evaluation/price negotiation shall be valid for our company (company or legal person) directly and accepted by our company (company or legal person). Our company (company or legal person) confirms the following signature of the authorized person is true.

**被授權人之簽樣：** \_\_\_\_\_

Signature of authorized person: \_\_\_\_\_

**請惠予核備。**

Please approve and file for checking in the future.

此 致

交通部觀光署

This Letter of authorization is presented to Taiwan Tourism Administration.

授權人 公司（商號）：

Name of the Company of Authority:

負 責 人 姓 名：

Name of the person in charge:

公司（商號）統一編號：

Registration number of the company:

負責人身分證統一編號：

ID no. of the person in charge:

被 授 權 人:

Authorized representative:

身分證統一編號:

ID no. of the authorized representative:

通 訊 地 址:

Address:

電 話:

Tel:

中 華 民 國 年 月 日

Date:

附註：一、本授權書由被授權人親帶與會，請勿併入標件投寄。

二、請被授權人應攜帶身分證明文件正本備驗。

三、公司或商號之負責人親自參與本採購案之開標者，免附本授權書，惟仍應攜帶身分證明文件正本備驗。

Remarks:

1. This letter of authorization should be presented by the authorized representative personally at the conference. Please do not attach and post it with the tender documentations.
2. The authorized representative should bring the original proof of identity for verification.
3. If the person in charge of the company attends the tender opening, he does not have to present the letter of authorization, but the original proof of his identity shall still be needed.